

Monday 22 November 2021

Dear Parent/Carer

RE: Year 12 and Year 13 Examination Access Arrangements 2022

As you are aware formal examinations will commence in May 2022. To support our students in achieving the best possible results in these examinations, we offer some students Examination Access Arrangements in both their mock and formal examinations.

Examination Access Arrangements involve making reasonable adjustments to the examination process and must be reflective of your daughter's normal way of working, within lessons and in class assessments. Adjustments can include, but are not limited to 25% extra time, support of a reader, use of a laptop / word processor or completing examinations in a smaller room.

Eligibility for access arrangements is determined by the Joint Council for Qualifications (JCQ) and requires pupils to complete individual testing with the SENDCO and for extensive evidence to be collected from class teachers, medical professionals, or outreach support. If your daughter has a diagnosed medical condition, a diagnosed SEND need such as ASD or ADHD or has an Education Health and Care Plan (EHCP), then she will be eligible for Examination Access Arrangements without further testing, if we have the appropriate evidence.

As of September 2021, the JCQ have amended their guidelines on Examination Access Arrangements and even if your daughter was eligible for her formal GCSE examinations, she may no longer be eligible. All students in Year 13 will need to be retested and new evidence gathered to meet the new benchmarks. This will be completed in school by the 31st January 2022, with all formal applications to the JCQ for the summer examinations will be completed by 31st March 2022 and any requests for school to investigate should be raised by **10th January 2022**. Following this date, changes will only be made under special circumstances, for example, due to injury or illness on the day of the exam and not merely at the request of students on the day of the examination.

If for any reason you believe that your daughter should be eligible for Examination Access Arrangements, we ask that you raise this with the SENDCO as soon as possible via email at SENCO@stjulies.org.uk or via the school reception.

Yours faithfully



Mrs G Dooley

SENDCO