

Monday 22 November 2021

Dear Parent/Carer

RE: Year 11 Examination Access Arrangements 2022

As you are aware, Year 11 Mock examinations will commence in January 2022 and formal examinations will commence in May 2022. To support our students in achieving the best possible results in these examinations, we offer some students Examination Access Arrangements in both their mock and formal examinations.

Examination Access Arrangements involve making reasonable adjustments to the examination process and must be reflective of your daughter's normal way of working, within lessons and in class assessments. Adjustments can include, but are not limited to 25% extra time, support of a reader, use of a laptop / word processor or completing examinations in a smaller room.

Eligibility for access arrangements is determined by the Joint Council for Qualifications (JCQ) and requires pupils to complete individual testing with the SENDCO and for extensive evidence to be collected from class teachers, medical professionals, or outreach support. If your daughter has a diagnosed medical condition, a diagnosed SEND need such as ASD or ADHD or has an Education Health and Care Plan (EHCP), then she will be eligible for Examination Access Arrangements without further testing, if we have the appropriate evidence.

The first step in determining which pupils are eligible for Examination Access Arrangements was for all students to complete a Lucid Screening, which was completed in September 2021. This information has then been used to identify students for further testing and investigation which will be completed throughout December 2021, with parents being informed of the outcome accordingly. All formal applications to the JCQ for the summer examinations will be completed by 31st March 2022 and any requests for school to investigate should be raised by **1st March 2022**. Following this date, changes will only be made under special circumstances, for example, due to injury or illness on the day of the exam and not merely at the request of students on the day of the examination.

If for any reason you believe that your daughter should be eligible for Examination Access Arrangements, we ask that you raise this with the SENDCO as soon as possible via email at SENCO@stjulies.org.uk or via the school reception.

Yours faithfully



Mrs G Dooley

SENDCO