

Thursday 18 November 2021

Dear Parent/Carer,

Re: Year 7 – video call consultation booking system

On Thursday 9 December you will have the opportunity to attend your daughter's virtual Parents' Evening. We will send out further information on Monday 29 November to outline how to access this facility and book appointments online with your daughter's subject teacher and/or pastoral team.

Video consultations will take place on Thursday 9 December and appointments can be made via GroupCall from 3.00pm to 6.30pm. Each consultation will last five minutes. You will have the opportunity to talk to staff about your daughter's current academic progress, achievements, effort and engagement in lessons.

Your daughter will receive her termly academic report in December 2021. This termly report provides key pieces of information relating to their current academic progress, achievements, behaviour and attendance.

Over 2000 video calls took place during the last virtual Parents' Evening and we received positive feedback regarding the appointment system. Using a virtual booking system enables parents to access their daughter's parents' evening in a convenient space, with no need to travel to school and queue! However, we did experience some technical issues therefore please note the following requirements:

- Open the link to the video call at least 2 minutes before the scheduled appointment
- Ensure you have good internet connection to avoid any technical issues with sound
- Ensure you are sat in an appropriate place away from distracting noises

Following the virtual parents' evening, you will receive an Exit Survey on Friday 10 December via text. It should take no longer than 1 minute to complete.

Please do not hesitate to contact school if you require any further information. Thank you for your continued cooperation and support.

Yours faithfully,

Mrs K McCourt
Deputy Headteacher