

Monday 8 March 2021

Dear Parent/Carer,

**Re: Sixth Form Parents' Evening – video call consultation booking system**

On Thursday 18 March we will replace the planned Parents' Evening face-to-face meeting with a video call consultation booking system. We will send out further information by Thursday 11 March to outline how to access this facility and make appointments with your son or daughter's subject teacher and/or pastoral team.

**Video consultations will take place on Thursday 18 March and appointments can be made via GroupCall from 3.15pm to 6pm.** Each consultation will last for five minutes. You will have the opportunity to talk to staff about your daughter's current academic progress, effort and engagement in the remote learning programme.

Your son/daughter received her termly academic report in December 2020. This termly report provided key pieces of information relating to her current academic progress, achievements, behaviour and attendance.

Over 900 video calls took place during the Year 11 Parents' Evening and we received positive feedback regarding the appointment system. We did experience some technical issues therefore please note the following requirements:

- Open the link to the video call at least 2 minutes before the scheduled appointment
- Ensure you have good internet connection to avoid any technical issues with sound

Please do not hesitate to contact school if you require any further information. Thank you for your continued cooperation and support.

Yours faithfully,

Mrs K McCourt  
**Deputy Headteacher**