



St. Julie's Catholic High School

PERSON SPECIFICATION ASSISTANT CHEF

'St Julie's Catholic High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and visitors to share this commitment'

Qualification Requirements	Essential	Desirable	Source
<ul style="list-style-type: none"> Catering Qualification; City & Guilds 1&2 Catering or NVQ equivalent Level 2 Food Safety/Hygiene Certificate First Aid Qualified 		X X X	AF/I AF/I AF/I
Experience Requirements	Essential	Desirable	Source
<ul style="list-style-type: none"> Previous experience in a school environment Experience of working in a catering service 	 X	X 	AF/I AF/I
Knowledge/Understanding	Essential	Desirable	Source
<ul style="list-style-type: none"> Knowledge of H&S Procedures and protocols Understanding of relevant legislation and guidance Knowledge of use and maintenance of catering equipment 	X X X		AF/I AF/I AF/I
Personal Qualities, Skills & Abilities	Essential	Desirable	Source
<ul style="list-style-type: none"> Computer Literacy Ability to communicate Team working skills Ability to work within recognised procedures and follow instructions Ability to carry out lifting within H&S guidelines Well organised and able to work to pre-set deadlines Excellent attention to detail Willingness to undertake training as required Smart appearance and maintain good personal hygiene 	 X X X X X X X X	X 	AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I



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Pastoral Skills	Essential	Desirable	Source
<ul style="list-style-type: none"> Able to maintain a professional, yet caring and compassionate approach to dealing with students 	X		R/I
Pre-employment Checks	Essential	Desirable	Source
<ul style="list-style-type: none"> Suitable to work with children. An Enhanced Disclosure with Children's Barred List check will be completed for the successful applicant 	X		DBS
<ul style="list-style-type: none"> Positive recommendation from all referees including current employer 	X		R
General	Essential	Desirable	Source
<ul style="list-style-type: none"> Supports the ethos of the school 	X		
<ul style="list-style-type: none"> Is Flexible and adaptable 	X		
<ul style="list-style-type: none"> Occasional working outside normal hours to facilitate catering for school events 	X		

(AF- Application Form, I-Interview, R- Reference)

All staff appointed to St Julie's are expected to be committed to supporting the school's aims and actively implement the school's policies