



'St Julie's Catholic High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and visitors to share this commitment'

	ESSENTIAL	DESIRABLE
Qualifications	<ul style="list-style-type: none"> • Good Numeracy and Literacy Skills • IT proficiency - Good working knowledge of Microsoft Office 	<ul style="list-style-type: none"> • IOSH/NEBOSH Qualification or working towards • First Aid Certificate • Driving Licence
Experience	<ul style="list-style-type: none"> • Experience of undertaking a range of Caretaking/ Site management duties 	
Skills, knowledge and qualities	<ul style="list-style-type: none"> • Ability to maintain buildings, grounds and equipment • Knowledge of Health & Safety Regulations • Skill to perform basic repairs around school site as appropriate • Ability to work effectively and supportively as a member of the school team • Ability to work in an organised and methodical manner • Ability to act on own initiative, dealing with any unexpected problems that arise • Ability to demonstrate commitment to Equal Opportunities 	
Personal Attributes	<ul style="list-style-type: none"> • Willingness to work indoors and outdoors • Willingness to work hours as per school opening times • Willingness to take personal responsibility for standard of work carried out. • Willingness to participate in further training and development opportunities offered by the school, to further knowledge • Willingness to maintain confidentiality on all school matters • Will need to be able to manage some heavy lifting 	
Pastoral Skills	<ul style="list-style-type: none"> • Able to maintain a professional, yet caring and compassionate approach 	



St. Julie's Catholic High School

PERSON SPECIFICATION CARETAKER

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	<p>to dealing with students</p> <ul style="list-style-type: none">• Suitable to work with children• An Enhanced Disclosure with Children's Barred List check will be completed for the successful applicant	
General	<ul style="list-style-type: none">• Supports the ethos of the school• To be flexible and adaptable	

All staff appointed to St Julie's are expected to be committed to supporting the school's aims and actively implement the school's policies