



St. Julie's Catholic High School

PERSON SPECIFICATION – CHEF

'St Julie's Catholic High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and visitors to share this commitment'

| Qualification Requirements | Essential | Desirable | Source |
|---|-----------|-----------|--------|
| <ul style="list-style-type: none"> Catering Qualification; City & Guilds 1&2 Catering or NVQ equivalent Level 2 Food Safety/Hygiene Certificate First Aid Qualified | | X | AF/I |
| | | X | AF/I |
| | | X | AF/I |
| Experience Requirements | Essential | Desirable | Source |
| <ul style="list-style-type: none"> Previous experience in a school environment Experience of working in a catering service | X | X | AF/I |
| | | | AF/I |
| Knowledge/Understanding | Essential | Desirable | Source |
| <ul style="list-style-type: none"> Knowledge of H&S Procedures and protocols Understanding of relevant legislation and guidance Knowledge of use and maintenance of catering equipment | X | | AF/I |
| | X | | AF/I |
| | X | | AF/I |
| Personal Qualities, Skills & Abilities | Essential | Desirable | Source |
| <ul style="list-style-type: none"> Computer Literacy Ability to communicate Team working skills Ability to work within recognised procedures and follow instructions Ability to carry out lifting within H&S guidelines Well organised and able to work to pre-set deadlines Excellent attention to detail Willingness to undertake training as required Smart appearance and maintain good personal hygiene | X | X | AF/I |
| | X | | AF/I |
| | X | | AF/I |
| | X | | AF/I |
| | X | | AF/I |
| | X | | AF/I |
| | X | | AF/I |
| | X | | AF/I |
| | X | | AF/I |



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| Pastoral Skills | Essential | Desirable | Source |
|---|------------------|------------------|---------------|
| <ul style="list-style-type: none"> Able to maintain a professional, yet caring and compassionate approach to dealing with students | X | | R/I |
| Pre-employment Checks | Essential | Desirable | Source |
| <ul style="list-style-type: none"> Suitable to work with children. An Enhanced Disclosure with Children's Barred List check will be completed for the successful applicant | X | | DBS |
| <ul style="list-style-type: none"> Positive recommendation from all referees including current employer | X | | R |
| General | Essential | Desirable | Source |
| <ul style="list-style-type: none"> Supports the ethos of the school | X | | |
| <ul style="list-style-type: none"> Is Flexible and adaptable | X | | |
| <ul style="list-style-type: none"> Occasional working outside normal hours to facilitate catering for school events | X | | |

(AF- Application Form, I-Interview, R- Reference)

All staff appointed to St Julie's are expected to be committed to supporting the school's aims and actively implement the school's policies